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The Important Qualities of a Good Supervisor   What are some important qualities of a good supervisor (boss)? Use specific details and examples to explain why these qualities are important.   18. The Important Qualities of a Good Supervisor A company's success depends on all of its employees, from low-level clerks to supervisors. As the leader of a team, a supervisor plays an especially important role. He must not only do his own job well, but elicit the best results from those he supervises. Therefore, good supervisor should possess certain important qualities. Most importantly, a supervisor must be very knowledgeable about his company's business. The better understanding he has of the company as a whole and the industry, the better able he will be to anticipate problems and deal with unexpected events. Another important quality is the ability to delegate. A good supervisor must be willing to entrust some tasks to members of his team rather than try to control every detail. This will not only save him time, but offer his employees room to develop their skills. Last but not least, a good supervisor must be even-tempered and able to offer constructive criticism. It is of no use to blame an employee for his failure without offering any useful suggestions for improvement. With the above qualities, I believe that a supervisor can perform his job well and inspire those he leads to make their best effort. In this way the team will be efficient, effective

and, no doubt, successful.　　　quality n.　　supervisor n.
　　depend on　…　　elicit v.　　supervise v.
possess v.　　knowledgeable adj.　　　as a whole
anticipate v.　　deal with　　unexpected adj.　　delegate v.
　　willing adj.　　entrust v.　　last but not least
　　even-tempered adj.
constructive adj.　　　　perform v.　inspire v.
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