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Box 237, Beijing University 5, Yiheyuan Road, Haidian District,  
Beijing 100871 Tel: 62768888 Email: Liming@163.com Career

Objective: A position with management potential in the banking  
business specializing in international corporate financing

Educational Background: 来源：www.examda.com Sept 2003 to  
Beijing University July 2007 Major in International Business

Management Main courses include English, Computer, Business  
Management, Accounting, International Commercial Law Work

Experience:来源：www.examda.com July 2006 to Bank of China  
June 2007 Internship, Secretary to Deputy Manager of Marketing

Draft business correspondence Schedule deputy manager ' s  
appointments Qualifications: University graduation certificate and

bachelor degree to be conferred upon graduation (2007) College  
English Test Band 4 June 2005 Honors amp. 2006 Special Skills:

Familiarity with Microsoft Word, Excel Ability to work  
independently 来源：www.examda.com Outstanding

Organizational skills Experience: President of Student Union  
2003-present 来源：www.examda.com Personal Data: Date of

Birth: 9/17/1984 Gender: Female Marital Status: Unmarried 100Test  
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