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https://www.100test.com/kao_ti2020/122/2021_2022__E5_85_AD_E7_BA_A7_E7_83_AD_E7_c84_122385.htm 1. Asking for Leave of

Absence To: Ms. Riddle, an Oral English teacher From: Sam, a sophomore student in Oral English Class Two Date: June 18th, 2005

Subject: Asking for Leave of Absence Dear Ms. Riddle, I ' m Sam, a

respectful sophomore student of yours in Oral English Class Two. I

wonder if I could be excused for absence from your Oral English

class this Wednesday morning. Yesterday evening I got a phone call

from my cousin, who is now running a small firm in the suburbs of

this city. He needs an interpreter for two days but cannot find the

most reliable person, so he wants me to have a try. Personally, I

regard this as a golden opportunity to put what I have learned in

your class into practice, but I need your permission of absence. If

you think I may go and help him get over the difficulty, I am

confident that I ' ll do a good job and both of us will be grateful.

Earnestly yours Sam 2. On Power Shortage (1). 很多城市缺电现象

严重 (2). 分析原因 (3). 提出建议 Recently, every morning when I

wake up, I find my air-conditioner automatically turned off. I didn

' t understand why at first, but soon I learned that there is a great

shortage of electricity supply in our citymy air-conditioner turned off

because of a power failure midnight. With the rapidly developing

industry and the ever increasing population, demand for electricity

supply is soaring. Besides, summers in recent years are much hotter

than before, so most working places and households are

air-conditioned, which consumes additional electricity. Faced with such a hard nut, we have to find ways to crack it. Above all, in western areas of China, there is surplus of electricity supply. So, cities that are thirsty for electricity may ask for remote help. Then, when we have electricity, we should remember to save it. Set your air-conditioners at 27°C and you won't feel less comfortable than when they are at 26°C. In fact, some factories already shift their working hours to avoid the peak time of electricity-consuming. My parents don't work from Monday through Friday as before they work from Sunday through Thursday and have/take the following two days off instead. This is also a way out, isn't it? 100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com