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- 1) o! Is (Tom) in ?2) Nice to meet you. Im Bill Dillon.3) Nice day, isnt it?4) Ill take all of them.5) May I / Could I speak to ...?6) Is that ... (speaking)? Yes, it is7) How is everything going?8) Have a nice trip.9) This is ... (speaking) .10) Looks like rain, doesnt it ?11) Shall I open the window for you ?12) Hold on (for a moment), please./ Just a moment, please. / Wait a moment, please.13) Who is that? / Can I ask whos calling?14) Can you tell me the way to the nearest bus stop?15) Hi ! Im Judy Drew.16) Why dont you use a knife?17) Im afraid he/she isnt here/ in right now.18) Can I take a message for you?19) Will you give him a message, please?20) -Does he /she have your number?v --Perhaps not. My number is....21) How about going for a walk?22) The line is busy. Ill try again later.23) Which is the way to the nearest post office?24) Ive lost a case , I wonder if it has been found.25) May I use the telephone?26) I cant get through (to sb) . Ill try again later.27) Take your time , please.28) May I try it on ?29) I just call to say ...30) Wrong number!/ Im afraid youve dialed a wrong number.31) The line is bad./ Its not a good line.32) I want to have a look at... .33) How much is it?34) I cant decide which to buy.35) Can you make it cheaper?36) You are wanted on the phone.37) I wonder if I could park here.38) There is a call for you.39) Would you please not smoke here ?40) Youre welcome.

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