

BEC中级剑桥商务英语写作模拟及答案[4] PDF转换可能丢失  
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[https://www.100test.com/kao\\_ti2020/150/2021\\_2022\\_BEC\\_E4\\_B8\\_AD\\_E7\\_BA\\_A7\\_E5\\_c85\\_150243.htm](https://www.100test.com/kao_ti2020/150/2021_2022_BEC_E4_B8_AD_E7_BA_A7_E5_c85_150243.htm) 二. WRITING PART ONE

The staff in your office decided to spend holidays together this year. While reading the new you are attracted by the advertisement of the Grand Palazzo Hotel in Italy. No one in your office has ever been to Italy. So you want your secretary to contact the hotel through

telephone. . Write a short message to Ms. Emily Malan ,your secretary. . Suggest the Visit to Italy. . Give the hotel telephone number to her. . Ask her to contact with that hotel. . write 30-40 words on your Answer Sheet. PART TWO You work for Global

institute inc. , which produces softwares. You are responsible for Quality Management System. Study the following graph which shows the effort taken by your company and IBI Inc , your main competitor. In the graph ,the Quality Management is divided into five parts. . Use the information in the graph to write a short report (about 100 120 wards) suggesting ways of improving the quality management of your company. . Write on your Answer Sheet. ( 图略 )

写作部分参考答案(Sample for reference) PART ONE To : Emily As on one in the office has been to Italy, it will be a good idea to visit it. We may stay in the Grand Palazzo Hotel and the telephone is 809. 775. 3333. Please contact them to get further information.

PART TWO How to improve Quality Management System with limited capitals? That is the key to success. After careful study of IBI Inc ' our main competitor ,we find that they spend some money in

Customer Service and Vender inspections which are vital to Quality Management. As we know, softwares are developed quickly. Customers and venders know clearly what they need. Therefore, we should develop programmes based on information through Customer Service and Vender inspections. Another fact with our attention is that although IBI Inc. ' s Plant productivity is not high, they can sell out their new, high-quality softwares quickly as they have a very good Quality Control System. Therefore, we should adjust the capitals. 100Test 下载频道开通 , 各类考试题目直接下载。详细请访问 [www.100test.com](http://www.100test.com)