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https://www.100test.com/kao_ti2020/150/2021_2022__E5_95_86_E5_8A_A1_E8_8B_B1_E8_c85_150413.htm Dear Everyone here at [name of firm] was saddened to learn of [name of employee] sudden illness. We know that this came on without any warning and while the proceeds from the group policy insurance coverage will defray a substantial amount of the medical costs , you may have need for some additional financial assistance to see you through this difficult time. Please do not hesitate to call on us if you need our assistance in this area. We consider [name of employee] to be one of our most valuable employees and a fine individual as well and would be most appreciative if you will let him know that we are all thinking of him.

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