

商务英语口试指导:BEC英语把意思说清楚 PDF转换可能丢失
图片或格式，建议阅读原文

https://www.100test.com/kao_ti2020/150/2021_2022__E5_95_86_E5_8A_A1_E8_8B_B1_E8_c85_150417.htm Dont forget that the other person..... 1. wants to understand you easily , so try to speak CLEARLY. 2. cant see your reactions , so always confirm that you have (or have not) 3. cant see you and doesnt know what a nice person you are , so make sure you sound POLITE AND AGREEABLE. 4. hasnt got all day , so make sure your call is BRIEF. 5. is getting an impression of your firm while talking with you , so make sure that you sound EFFICIENT your firms image may be at stake , even if youre just taking a message. Which of these five points do you feel least confident about if you have to make or receive a phone call in English ? How can you increase your confidence , do you think ? 100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com