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https://www.100test.com/kao_ti2020/150/2021_2022__E3_80_8ABEC_E4_B8_AD_E7_c85_150663.htm Part two Questions 13 Its been a bad day for us today. The art market is extremely sensitive and Im afraid I expected the picture to go for a lot more. Unfortunately it didnt reach its reserve price and so we are left with a very expensive picture which we have failed to sell. Im afraid I have to take that sort of risk. Question 14 Well, if you want my professional opinion my advice is that in order to avoid paying more tax than you need to you should ensure that your overseas representatives act as consultants to your company. Its better for you if they are not technically your employees. This is especially important as they only work for you on a part-time basis. Now its quite a different matter if you are planning to open regional offices... Question 15 Finally, thank you for coming here today at such short notice. I hope that by the end of today all staff will be aware of the implications of the takeover and I am relying on you, as my senior managers, to ensure that their concerns and queries are fully answered. It wont be possible to guarantee that their jobs are safe forever, but at least you will be able to reassure them that there will be no redundancies in the next 12 months. Now if you have any questions... Question 16 Ive got three deliveries in the London area and all of those are top priority. However, if youre willing to take a chance, theres a good possibility that I could do a pick-up from the airport early this afternoon. Question 17 This report has to be on the Ministers desk by Monday

morning. I ' ve had the researchers on it for a few weeks and its looking pretty good. I don ' t think the Government is going to have too much difficulty as the statistics speak for themselves. There is a clear drop in the unemployment figures, even taking into account seasonal factors. Section Two. Questions 1822 Question 18 Ive decided to circulate the report you produced on your visit to Pakistan to the senior management team. Before it goes out, can you make sure that those sales forecasts you put in are as accurate as possible? I suggest you speak to Daniel in Marketing. He ' s pretty reliable. Question 19 I want you to come to the committee meeting this afternoon. It ' s going to be quite a tricky one for me so Ill be needing you to make an accurate record of everything that goes on Of course I ' ll check it with you afterwards. I know how confusing it can be when everyone seems to be speaking at once! Question 20 Pam Jones from Human Resources has just called. She wants me to let Mr. Easton know that he can start next week. You know, the man who came for an interview last Friday. Trouble is I forgot to ask him what his telephone number is. Still, I suppose it would be better if I put it in writing, dont you think? Question 21 Im determined that we are going to get all these consultants ' names and details sorted. What I want you to do is to have a word with the IT department and get them to understand what it is we want and then to get them to recommend some specific software. After that you ' d better go on some sorts of training courses so that youll be able to run it efficiently. Then we ' ll be in a much better position to find the person we need quickly. Question 22 Ive just been in a

meeting with some of the staff from finance and you wouldn't believe how disorganized it was. There was no agenda and someone had lost the minutes from the last meeting. Could you put something in writing for me to remind departmental managers that it is not acceptable to hold meetings without the appropriate preparation and follow-up? 100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com