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In this conversation, Sandra Jones, a project manager, has just arrived for a meeting with her superior, Joan Thomas. The meeting is to discuss some of the projects that Sandra is responsible for. Joan: Hi, Sandra. Come on in. Sandra: Good morning, Joan. Joan: I want to congratulate you on the Arelia project. That was a job well done. Sandra: Thank you, Joan. I appreciate it. It was a very interesting project. I really enjoyed working on it. Joan: It looks like the ROI will be even better than your Ioma project, and you aced that one.

Sandra: Thanks again. Now that was a real exciting project. Joan: Unfortunately, I must mention that, from what I ' ve seen so far, the Kaly project does not seem to be up to your usual standard. Is there any problem I can help with? Sandra: Not really. I ' ll get it back on track. I ' m sorry. I think I jumped the gun on that one. Joan: I ' m sure you can straighten things out. Well, keep up the good work, Sandra.

Sandra: I ' ll do my best. 中：在下面这一段对话中，项目经理Sandra Jones和她的上级Joan Thomas 刚刚到会议室准备开会。会议的内容是讨论Sandra 正在负责的一个项目。 Joan: 你好,Sandra,请进。 Sandra: 早上好，Joan。 Joan: 恭喜你  
的Arelia项目取得圆满成功。 Sandra: 谢谢，Joan。我很感激。  
这个项目很有意思。我很喜欢干。 Joan: 看上去ROI项目会  
比IOMA做得更好，那个项目，你做得很成功。 Sandra: 再一  
次谢谢你。这个项目真的很刺激。 Joan：不过，我不得不指

出，根据我所了解的情况来看，Kaly项目好像没有展现出你的正常水平。有什么我可以帮忙的吗？Sandra: 不用。我会让它马上步入正轨。很抱歉，我想在那个项目上我开始得太仓促了。Joan: 我相信你能处理得很好。继续好好工作，Sandra。Sandra: 我会尽力的。100Test 下载频道开通，各类考试题目直接下载。详细请访问 [www.100test.com](http://www.100test.com)