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it to my final destination 最迟要在8点30分到达机场。 Please come to the airport by eight thirty at the latest.来源：考试大 把你的行李拿到行李房去。 Take your baggage to the baggage section. 请把你的行李打开。 Please open your baggage. 请你填写这张入境卡。 Please fill in this disembarkation card. 请让我看看你的护照。 Let me see your passport, please. 我特地为你们安排使你们在北京的逗留愉快。 I have come to make sure that your stay in Beijing is a pleasant one.来源：考试大 我相信这是对我们的特殊照顾了。 Youre going out of your way for us, I believe. 如果你们感到方便的话，我想现在讨论一下日程安排的问题。 Its just the matter of the schedule,that is,if it is convenient of you right now. 我认为现在可以先草拟一具临时方案。 I think we can draw up a tentative plan now.来源：考试大 如果他有什么意见的话，我们还可以对计划稍加修改。 If he wants to make any changes,minor alternations can be made then. 我们是否能保证有充足的时间来谈判？ Is there any way of ensuring well have enough time for our talks? 那么我们的活动在晚上也安排满了吗？ So our evenings will be quite full then? 如果你们愿意的话，我们想留几个晚上供你们自由支配。 Well leave some evenings free,that is,if it is all right with you. 我们想用点时间来研究讨论一下白天谈判的情况。 Wed have to compare notes on what weve discussed during the day. 这样双方都能了解全面的情况。 Thatll put us both in the picture. 那么我们就会心中有点儿数，知道你们需要什么了。 Then wed have some idea of what youll be needing.来源：考试大 我还不能马上说定。 I cant say for certain off-hand. 有些实际材料拿到手总比坐着闲聊强。 Better have

something we can get our hands on rather than just spend all our time talking. 这样就容易进行实质性的谈判了。 It'll be easier for us to get down to facts then. 你们不愿意在北京多待一天吗？ But wouldnt you like to spend an extra day or two here? 尽管我们很想这样做，但恐怕不行了。 Im afraid that wont be possible, much as wed like to. 我们还要回去向总部汇报情况呢。 Weve got to report back to the head office. 谢谢你们的合作。 Thank you for your cooperation. 我们已经很顺利地把活动日程安排好了。 Weve arranged our schedule without any trouble. 这是我们为你和你的朋友拟定的活动日程安排。 请过目一下，好吗？ Here is a copy of itinerary we have worked out for you and your friends. Would you please have a look at it? 如果对某些细节有意见的话，请提出来。 If you have any questions on the details, feel free to ask. 我相信你在制定这个计划上一定花了不少精力吧。 I can see you have put a lot of time into it. 我们真诚地希望你们在这里过得愉快。 We really wish youll have a pleasant stay here. 我想能否在我们访问结束时为我们安排一点时间购物。 I wonder if it is possible to arrange shopping for us. 欢迎到我们工厂来。 Welcome to our factory. 我一直都盼望着参观贵厂。 Ive been looking forward to visiting your factory. 100Test 下载频道开通，各类考试题目直接下载。 详细请访问 [www.100test.com](http://www.100test.com)