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https://www.100test.com/kao_ti2020/150/2021_2022__E5_95_86_E5_8A_A1_E8_8B_B1_E8_c85_150978.htm Dear Your counter

proposal on the above referenced project has been reviewed and is acceptable in its entirety. We are enclosing an executed copy of the agreement along with two copies for your files. We are enthusiastically looking forward to this project and are pleased about having the opportunity to work together. ACKNOWLEDGEMENT AND ACCEPTANCE OF ORDER Date : _ To : _ [Customer]

We are in receipt of your order as contained in the attached purchase order form. We confirm acceptance on said order subject only to the following exceptions : [Describe] _ On exceptions noted , we shall assume you agree to same unless objection is received within ten days of receipt of this notice. Thank you for your patronage. Very truly

ACCEPTANCE OF ORDER WITH DELIVERY IN LOTS Date : _ To : _ [Customer] We acknowledge acceptance of your order as per your order of _ , 19_. The goods will be shipped to you in the following lots : [Specify lots and delivery schedule] _ We request that payment be made as each lot is received. Very truly , Dear

Attached is an accepted copy of your Purchase Security Agreement for the [specify equipment]. There are [number] remaining quarterly payments. Your first quarterly payment will be due on [date] , and we will mail you an invoice for it approximately one month prior to that date. Please return the remittance portion of the invoice with your check. Under the Agreement , this contract is non-cancellable

during the term of the contract. The balance , however , can be paid off at any time prior to the expiration of the contract. We would like to take this opportunity to express our appreciation for your business. If you have any questions concerning your contract , or if we can be of service to you in any way , please let us know. Dear It is with deep regret , that we accept your resignation as [position] of the [organization] We can appreciate the demands that this position has placed on you , and appreciate all of the fine contributions you have made as [position] Dear Thank you for your comments. A copy of your letter has been forwarded to the author for his response. I am sure you will be hearing from him in the near future. I am pleased that you found our article informative and hope that you will continue to read our publication. Should you have any comments or questions in the future , please do not hesitate to write to this office. We value our readership and are proud to have you as a member of our family of subscribers. ACKNOWLEDGEMENT OF APPLICATION Date : _ To : _ [Applicant] We appreciate your interest in being employed by our firm. We regret to inform you , however , that the available position[s] has been filled , and we cannot give your application further consideration at the present time. Your application will be kept on file for future reference should an opening arise. Very truly , Dear We have received your letter acknowledging receipt of the items we mailed to you and noticing us to cancel shipment of your order for those items which are back ordered. We will be issuing you a refund as soon as we have completed the necessary paperwork for your account. We would like

to take this opportunity to thank you for shopping through [name] Our new [specify] catalog should be arriving at your home shortly , and I believe you will be pleased by some of the beautiful choices our buyers have made this season. Thank you for your patience and understanding and for providing us with the opportunity to be of service to you. Dear Thank you for your order. At this time we cannot fill your order due to an unexpected shipment delay from our overseas suppliers. We will hold your order for arrival of the merchandise , and ship shortly thereafter. Unfortunately , we cannot provide you with a specific shipping date at this time. Thank you for your anticipated patience in this matter. Dear Thank you for your kind letter regarding your exceptional treatment by one of our employees. A copy of your letter has been forwarded to the personnel department and will be included in the employees file. So seldom is it that a customer takes the time to write a letter of appreciation , that I feel moved to reward your initiative. Please accept the enclosed certificate , which , when presented , will entitle the bearer to a ten percent discount on the merchandise being purchased at that time. This is but a small token of our appreciation of customers such as you , upon whose satisfaction we have been allowed to grow and prosper in this highly competitive marketplace. Again , on behalf of our entire organization , a heart-felt thank you. 100Test 下载频道开通 , 各类考试题目直接下载。详细请访问 www.100test.com