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https://www.100test.com/kao_ti2020/151/2021_2022__E5_95_86_E5_8A_A1_E5_8F_A3_E8_c85_151353.htm In this conversation,

Derrick Stone is a recently-hired employee who is due to start work soon. He ' s just arrived for a meeting with the company ' s Employee Relations Officer, Joe Farley, to sign an employee contract. Joe : How are you, Mr. Stone? I ' m Joe Farley. Derrick: Pleased to meet you, Mr. Farley. Joe: Please have a seat. I know our employment officer has already given you information about your employee contract, but I ' d like to go over the main details again before signing. First, you ' ll be getting a monthly salary, with one month paid vacation after 1 year of service. No probation is involved. Derrick: That ' s what I understand. Joe: You ' ll be covered by our medical plan while on duty. Since you ' ll be middle-management, you ' re expected to be available up to 1.5 hours past normal working hours. Any approved overtime over that will be paid at time and a half, which you can take as salary or time off. Derrick: Exactly my understanding. Joe: A reasonable number of sick days will be covered by the company. Any extended illness will be covered by insurance. Have you read the other terms of the contract? Derrick: Yes, I have. Joe: Do you have any questions? Derrick: Just one. I noticed an item about flex-time. Is that a possibility for me? Joe: Yes it is, but you ' ll have to discuss the details with your manager. Derrick: That ' s acceptable. Joe: Good. Now, if you ' ll just sign here, you can start work in 5 days. 参考译

文：在这组对话中，Derrick Stone 是一个很快就要开始工作的新员工。他来和员工关系主管Joe Farley签订劳动合同。 Joe: 你好，Stone先生。我叫Joe Farley。 Derrick:很高兴认识你，Farley先生。 Joe: 请坐。我知道我们的人事部经理已经告诉你关于劳动合同的内容，但我还想在我们签约之前把主要条件再谈一下。首先你是月薪，在服务一年后，有一个月的带薪假期。没有试用期。 Derrick:这我清楚。 Joe: 你上班后将享受我们的医疗保险。既然你是中层，你将会比正常工作时间多工作1.5小时。超过1.5小时的必要加班都会有1.5倍的工资，可以以现金形式或假期形式兑现。 Derrick:正和我所想的一样。 Joe: 合理的病假时间里公司照常支付工资。超出一定时间范围将会由保险公司负责支付。合同上的其他一些条款，你读了吗？ Derrick:是的，读了。 Joe: 你有什么问题吗？ Derrick:只有一个问题。我注意到了有关弹性工作时规定，对我也适用吗？ Joe: 是的，但你必须与你的经理谈。 Derrick:这可以接受。 Joe: 那好。在这里签了字，你就可以在5天内上班了。 100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com