

商务英语常用告示精选：开业公告篇 PDF转换可能丢失图片或格式，建议阅读原文

https://www.100test.com/kao_ti2020/151/2021_2022__E5_95_86_E5_8A_A1_E8_8B_B1_E8_c85_151367.htm 1、开业 (Opening of new business)

Dear Mr/Ms, We have opened at the above address a sales office for our products here in New York. We employ a staff of consultants and a well-trained service department which makes routine checks on all equipment purchased from us. We would be pleased if you would take full advantage of our services and favourable shopping conditions. We fully guarantee the quality of our products. Yours faithfully [参考翻译] 尊敬的先生/小姐，来源：考试大 我们已在纽约上述地址为我们的产品开设了一家办事处。我们雇有一个咨询人员和一支受过良好训练的服务队伍，可以为从我处购买的设备进行日常检查。来源：考试大 如果你能充分利用我们的服务和良好的购物环境，我们会很高兴。我们全面保证产品的质量。你诚挚的 100Test 下载频道开通，各类考试题目直接下载。详细请访问

www.100test.com