

英语说明文写作要点 PDF转换可能丢失图片或格式，建议阅读原文

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说明文是阐述事物的特征、本质、性能、结构、用途或科学原理的一种文体。

其说明的对象可以是具体的，如：自然环境，仪表设备等；也可以是抽象的，如概念定律等。说明文的写作相对于论说文来说，有一定的套路可循，因此不是十分复杂。

说明科技方面的内容常用定义法、比较对比法、分类法、因果法等；

说明自然环境方面的内容常用时间次序法、分类法等。当然，随着对象的不同，具体应该采用的方法也会有所不同。

说明文的写作应该注意的事项有下面几点：1.语言简明扼要，通俗易懂，避免夸张华丽的辞藻，要把真实的一面展现在读者面前。

2.说明时一定要把握一个中心主题。说明文中细枝末节较多，但不能喧宾夺主。来源：[www.examda.com](http://www.examda.com)

3.说明的次序非常重要。合理的次序会使文章条理清楚，脉络明晰。因此，练习时可以尝试不同的次序进行写作，找出最合理的一种。

4.由于说明文写实性较强，有时难免会让人感到没有生气。因此，可以适当使用一些比喻、拟人等修辞手段，来增加文章的色彩。

下面是一篇说明一所医院布局的文章。文章虽短，但需要说明的内容却达11处之多。平均一句话就要描写一处，如果组织得不好，便会给人凌乱的感觉。

为了避免这一点，文章把整个布局图分三部分来写：贯彻医院的是main road，第一部分以大门为参照物，介绍了靠大门且通过main road东西相对的急诊楼和门诊楼。

第二部分以湖为参照物，中心线还是main road，介绍其他分诊楼、实验室、放

射室等。第三部分写main road尽头的建筑物。这样，繁多的细节显得井井有条。因此，选择好主线及参照物是决定文章成功的关键。 Directions : For this part , you are allowed 30 minutes to write a composition about “ THE LAYOUT OF A HOSPITAL ” . Locate some important departments in the hospital based on the information given below. Your composition should be no less than 120 words. ( 1 ) the Emergency Department ( 2 ) the Out-patient Department ( 3 ) the Surgery Department ( 4 ) the Dispensary ( 5 ) the Physician Department ( 6 ) the Eye , Ear , and Throat Department来源 : [www.examda.com](http://www.examda.com) ( 7 ) the Dental Department ( 8 ) the Laboratory ( 9 ) the X-ray Department ( 10 ) the Administrative Building ( 11 ) the Ward

Sample : The Layout of a Hospital Near the gate , on the westside of the road is the Emergency Department. Opposite the Emergency Department across the Main Road is the Out-patient Department. The building to the southwest of the lake is the Dispensary , which face the Surgery Department lying on the other side of the road. Along the west wall , from south to north , stand three buildings : the Physician Department , the Eye , Ear , and Throat Department , and the Dental Department. The Laboratory is to the northwest of the round about , and beside the Laboratory , the X-ray Department is located on the same side of the road. A winding road by the lake leads to the Ward. Near the end of the Main Road , the Administrative Building is situated on the east side. The hospital is nicely and conveniently laid out. 100Test 下载频道开通 , 各类考试题目直接下载。详细请访问 [www.100test.com](http://www.100test.com)