

英语四级实用：优秀作文范文模版一 PDF转换可能丢失图片或格式，建议阅读原文

https://www.100test.com/kao_ti2020/163/2021_2022__E8_8B_B1_E8_AF_AD_E5_9B_9B_E7_c83_163734.htm —Direction: For this part, you are allowed 30 minutes to write a composition entitled Asking for Leave of Absence. You should write at least 120 words according to the following guidelines:Your name and role : Sam , a sophomore in English Class TwoYour Foreign Teacher ' s name : Ms.RiddleIncident: you cannot come to her class for some reasonTask: write her a note , asking for leave of absenceAsking for Leave of AbsenceTo: Ms.Riddle , my dear Oral English teacherFrom: Sam , a respectful sophomore student of yours in Oral English Class TwoDate : January 8,2005Subject: Asking for Leave of Absence Dear Ms.Riddle,I would like to know if I could ask for a casual leave of absence from your Oral English class this Wednesday morning.Yesterday evening I got a phone call from my cousin , who is now running a small firm in suburbs of this city . He needs an interpreter for two days but cannot find the most reliable person, so he wants me to have a try. Personally , I regard this as a golden opportunity to put what I have learned in your class into practice, but I need your permission of absence . If you think I may go and help him get over the difficulty, I am confident that I ' ll do a good job and both of us will grateful.Earnestly yours,Sam 100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com