

PETS三级写作指导：英语应用文的常用句型 PDF转换可能丢失图片或格式，建议阅读原文

https://www.100test.com/kao_ti2020/165/2021_2022_PETS_E4_B8_89_E7_BA_A7_c88_165244.htm 一、邀请信 1、I'd like ...to

come to dinner 非常希望...共进晚餐 2、request the pleasure of 恭请... 3、The favor of a reply is requested 敬赐复函 4、May I have the honour of your company at dinner? 敬备菲酌，恭请光临 5

、Thank you for inviting us to dinner 谢谢您邀请我们共进晚餐 6

、I hope you're not too busy to come. 我期望您会在百忙中光临

7、The reception will be held in ...,on ... 招待会定于...在...举行 8

、We sincerely hope you can attend 我们期待您的光临 9、We

are looking forward to ... 我们期待着.... 10、We have decided to

have a party in honor of the occasion 为此我们决定举办一次晚会

11、Please confirm your participation at your earliest convenience

是否参加，请早日告之 二、感谢信 1、Thank you very much

for 十分感谢... 2、Many thanks for your ... 非常感谢您... 3

、Please accept my sincere appreciation for ... 请接受我对...真挚

的感谢 4、I am truly grateful to you for ... 为了...，我真心感激您

5、It was good (thoughtful) of you ... 承蒙好意（关心）... 6

、You were so kind to send ... 承蒙好意送来... 7、Thank you

again for your wonderful hospitality and I am looking forward to

seeing you soon. 再次感谢您的盛情款待，并期待不久见到您 8

、I find an ordinary "thank-you" entirely inadequate to tell you how

much... 我觉得一般的感谢的字眼完全不足以表达我对您多么

地... 9、I sincerely appreciate ... 我衷心地感谢... 10、I wish to

express my profound appreciation for ... 我对..深表谢意 11

、 Many thanks for your generous cooperation 谢谢贵方的真诚合作 100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com