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https://www.100test.com/kao_ti2020/166/2021_2022_06_E5_B9_B4_E6_9C_80_E5_8F_c96_166503.htm 应聘技术类职位一定要让

招聘者看到你的能力体现在哪些方面，这份应聘网络安全工程师职位的英文简历在强调自己的技术特点的同时，还列出了曾做过的项目，更有说服力。 DONALD C. LAWLER 135

White Cap Road Ocean Park, CA 15385(313)

975-896for60@chinaacc.com OBJECTIVE Senior Network

Administrator with a growing role in Information Security

PROFESSIONAL EXPERIENCE 1999 - present Network Analyst

TCS (Canada) Ltd. Oakville, ON, Canada Responsibilities -

Supervision of Office Support Team. - Liase with Partners and

Managers regarding needs, wants and requirements. - Recommend

or specify hardware and software - Negotiate with vendors, quote

and order equipment. - Set and implement Security Policies. - Server

and network hardware maintenance and configuration. - General

LAN Administration. Special Projects Internet Connectivity

Installing and configuring Check Point Firewall-1, set up DMZ with

Web, FTP, and SMTP servers. Utilizing NAT, permitted desktop

access. Tested VPN capabilities. MS Exchange Conversion Migrated

office e-mail system from Lotus cc:Mail to MS Exchange 5.5, with

Outlook Web Access. Internet Pipe Upgrade Researched the benefits

of the various options, received quotes from multiple ISPs and

ordered an upgrade to our service. LAN Reorganization Converted

LAN from multiple stand-alone servers with extremely weak security

to a Windows NT domain, employing common security measures. Utilized DNS vs. WINS due to the presence of UNIX servers.

Token-Ring - Ethernet Conversion Planned and implemented the conversion process, went to market for quotes on cabling, supervised desktop upgrades.

1997 - 1999 Technical Support Analyst Sedgwick Limited Toronto, ON, Canada Responsibilities - Configuration of Servers and integration of Windows NT and Novell NetWare. - Administration of the corporate e-mail system, Lotus cc:Mail. - Configuration of Client Access software for AS/400. - Y2K Preparation, status determination of hardware and software. - Evaluate and recommend new software and upgrade of hardware and software.

Special projects Canadian Figure Skating Association (CFSA) Database Designed, developed and maintained a database to track insurance policy renewals of the member clubs of the CFSA, to issue Certificates of Insurance and to produce reports of non-renewed clubs.

OTHER I possess excellent interpersonal communication skills, and am quite comfortable dealing with senior management. I work well in a team environment or by myself and excel in a fast paced, deadline driven environment. References available upon request

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