

2006年最受外企欢迎的十大简历(8) PDF转换可能丢失图片或格式，建议阅读原文

https://www.100test.com/kao_ti2020/166/2021_2022_2006_E5_B9_B4_E6_9C_80_c96_166505.htm 这封求职信很有特点，直接投给了这家外企的主管。看来在写一封让人眼前一亮的求职信之前一定要做好准备工作，包括了解该公司的背景等等。 144

Baston LaneHomeward, IL 27186August 29, 2005Mr. Frederick R. WickardDirector of MIS Whitingford, Inc.Rosewood Corporate CenterTampa, FL 27369 Dear Mr. Wickard,As todays economy and competitive pressures place tighter constraints on business, IT professionals with a diverse background can provide greater value when budgets are tight. As a versatile MIS professional, I have experience in project management for a wide variety of business applications in systems and database design, quality assurance, troubleshooting and programming. My B.B.A. in Accounting has given me an exceptional understanding of financial applications. While at Johnson Corporation, my hands-on management style and strong technical skills have enabled me to meet deadlines in high-pressure environments. I am seeking a position in applications management, developing business systems or a liaison position between IT and the user community. My current compensation is \$65.000. Should you have an appropriate opening which parallels my background, I would appreciate a personal interview. I look forward to hearing from you. Thank you for considering my credentials.

Very truly yours, (空格为签名处) Sandra B. Timpkins Enclosure

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