

商业托福指导:20TOEICTips PDF转换可能丢失图片或格式 ,
建议阅读原文

https://www.100test.com/kao_ti2020/172/2021_2022__E5_95_86_E4_B8_9A_E6_89_98_E7_c90_172062.htm 20 TOEIC Tips

Set a goal So, you've decided to take the TOEIC test. Congratulations! The first thing you should do is set a goal. If you are taking the test in order to apply for a job, find out what proficiency level is required. Most entry level positions require a minimum score of 600. Management positions may require a higher score, such as 800. Choose a goal that is achievable. If you aim too high, you will be disappointed. Remember, you can take the test as often as you want if you don't mind paying the fee.

Understand the test Before you start studying for the test, make sure you understand the format of each section. You will be tested on your listening and reading comprehension skills. By doing model or practice tests, you will become very familiar with the TOEIC. The test should become "second nature" to you before you attempt the real thing.

Make a study plan Procrastination is one of the key reasons students fail the TOEIC test. You may book your TOEIC test months in advance. However, the day you decide to take the TOEIC test should be the day you start to study. You will have to decide whether or not you are going to teach yourself the TOEIC with reliable resources or whether you are going to take a TOEIC preparation class. In order to get the best results, you should do both. If you cannot afford to take a TOEIC class, make sure to choose a TOEIC textbook that has explanatory answers. You will also want to have a teacher or tutor

that you can go to from time to time with questions. If you choose a TOEIC class, make sure that you trust your teacher and feel comfortable in his or her class. Take a class with a friend and make a commitment to study together in and outside of class. Studying at the same time every day is a great way to improve your score. Write down your study plan and sign it! Divide study time appropriately. The TOEIC is divided into seven sections. Each section is worth a certain amount of points. Don't spend too much time studying one section. Many students make the mistake of studying the section that they enjoy the most. This is the section you should spend the least amount of time on. You might want to divide your study week by focusing on a certain section each day. Remember, if Sunday is your day to practice Part VII (40 questions on the test), you might have to study twice as long as you would on Monday when you focus on Part I (20 questions on the test). Build a strong vocabulary. Another reason students fail the TOEIC test is that they have a very limited vocabulary. The day you decide to take the TOEIC test you should make yourself a blank dictionary. Use a notebook (an address book works great because it is divided into letters) and keep track of all of the new words you learn along the way. It is not useful to study vocabulary lists. You will only remember words that you have seen in context. For each entry, write the word and use it in a sentence. At the end of each week you should write a short letter or composition using as many of the words as you can. This might also be the time to stop using your translation dictionary. Electric dictionaries make things too simple! You will not

remember the word if it doesn't take any effort to understand it. Keep in mind that the TOEIC test has a business theme. You should study vocabulary from topics such as travel, banking, health, restaurants, offices, etc. You will also want to learn everyday idiomatic expressions.

Isolate your weak points 5 After you have been studying the TOEIC for a while, you will find out which parts give you the most trouble. You might want to change how you divide your time. There are certain grammar points that many students have trouble with. If you are taking a TOEIC class, ask your teacher to bring in extra homework help on problems like these. If you are studying by yourself, find a good reference book in the library and look up your question. There may also be help on the Internet. For example, type "gerunds" into a search engine and you will probably find a useful exercise.

Eliminate distractors In every TOEIC question, there are at least two distractors (wrong answers that the test writer uses to trick you). It is much easier to choose the correct answer when you have only two to choose from. (The third choice is often impossible and easy to spot.) There are many types of distractors such as, similar sounds, homonyms, repeated words, etc. As you study, make yourself a list of distractors. When you come across them you will be able to eliminate them more easily.

Trust your instincts Sometimes an answer will jump out at you as either correct or incorrect. If you have been studying hard, chances are that your brain is telling you which choice to pick. Don't change your answers after following your instinct. If you do decide to change an answer, make sure that you erase very carefully. A machine will be marking your test. Be sure to

use a pencil and fill in your circle choice completely. Bring extra pencils, erasers, and a pencil sharpener! Dont try to translate Translating vocabulary and sentences wastes a lot of time. It is very rare that students have extra time during the TOEIC test. If you dont know a word, look at the context of the sentence and the words around it. You will not be allowed to use a dictionary when you take the test. 100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com