

如何在G类写作中得高分 PDF转换可能丢失图片或格式，建议阅读原文

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G类写作的格式每个人都很熟悉，要靠结构得分不大可能。笔者认为考生应该从语言和惯用句子上去拿分。下面是几种常见信件的词汇和惯用语。 Please enjoy it.

3, Vocabulary to be acquired

1) complaint letter 2) inquiry letter complain against sb about sth 投诉有关。。 inquire about dissatisfaction seek put up with/bear/tolerate 忍受 obtain awful 糟糕的 regarding, concerning 关于 poor service provide sb with sth inconceivable 不可思议的 inform (of) out of one ' s expectation 令人大失所望 convenience look into/go into/investigate 调查 look forward to (doing) sth incident 事件 prompt/immediate 及时的 matter take into account of sth 考虑到 sanitary situation 卫生条件 detailed bad manners 不礼貌 essential/necessary disturbance 干扰 grateful/obliged 感激 nuisance 麻烦事 appreciation remedy 补救 be concerned about 对.....关心 solve recurrence 再次发生

3) apology letter 4) appreciation letter apologize to sb for sth appreciate awfully 非常 beyond words 难以立表 behavior convey/express excuse cordial 诚恳的 failure courtesy 礼貌 fault generosity 慷慨 forgive 原谅 grateful ignorant gratitude 感激之情 inconsiderateness 无知 hospitality inconvenience 不顾及他人 moved make an apology render 给予 make up for it 弥补 timely misunderstanding negligent 疏忽的 offend 冒犯 overlook 忽略 regret remedy 补救 remove 消除 shoulder the responsibility 承担责任 thoughtless 欠考虑的

5)

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