

求职英语300句Lesson12(2) PDF转换可能丢失图片或格式，建议阅读原文

https://www.100test.com/kao_ti2020/205/2021_2022__E6_B1_82_E8_81_8C_E8_8B_B1_E8_c96_205812.htm Dialogue 2A: Hello, may I speak to Mrs Smith?I: Speaking.A: Hi, Mrs Smith, this is Sunlin.

You interviewed me a few days ago.I: I know, can I help you?A: I am just following up to see if you have made a decision concerning the Sales Manager position.I: Unfortunately, we have been working to meet a deadline. So we haven't made any decision.A: Do you have any idea when you might arrive at a decision?I: I hope by next

weekend.A: All right, thank you.I: You are welcome. Goodbye.A:

Goodbye.A: 你好，我可以和史密斯女士通话吗？I: 我就是

。A: 你好，史密斯女士，我是孙林，几天前你面试过我。I:

我知道了，你有什么事吗？A: 我只是想知道关于销售经理一职你们是否已经做出了决定。I: 很抱歉，我们一直在忙着一个就要到期的工作，所以还没有作任何决定。A: 那你知道你们什么时候会作出决定吗？I: 我希望是在下个周末之前吧

。A: 那好，谢谢你。I: 不客气，再见。A: 再见。additional 额外的 follow up on 追踪concerning 关于，有关 deadline 最后期限记住两个常用句型：I am just calling to follow up on the status of the position.I am just calling to see if you have made any decision concerning the position.1) I am just calling to follow up on the status of the Sales Manager position. Personnel ManagerArea RepresentativePersonnel Supervisor我打电话只是想问一下 销售经理 这个职位的招聘状况。人事经理区域代表人事主管2) If youe made a decision concerning the Sales Manager position, ...

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...aboutwith regard to如果关于销售经理一职你已经作出了决定
, 3) Do you have any idea when you might arrive at a
decision?know你知道你们大概什么时候会作出决定吗?
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