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JONES: Yes.德里克·琼斯：你好。CALLER: Can I speak to Peter?CALLER：请皮特听电话?DEREK JONES: Peter Hill?德里克·琼斯：皮特希尔?CALLER: No. Peter Toyama.CALLER：No。皮特富山。DEREK JONES: There is no one here called Peter Toyama.德里克·琼斯：我们这儿没皮特富山这个人。CALLER: Is that extension 367?CALLER：这是367分机吗?DEREK JONES: No, you're got the wrong number. This is 412.德里克·琼斯：不是，你打错了。这是分机412。CALLER: I'm sorry. Could you put me back to the switchboard?CALLER：对不起。您能把我转回总机?DEREK JONES: Yes, hang on.德里克·琼斯：可以，稍等。EDWARD GREEN: Hello, this is Edward Green. I rang earlier. I would like to speak to Mr. Smith, please.爱德华·格林：你好，我是爱德华·格林。我之前打过电话。我想跟史密斯先生通话。SMITHS SECRETARY: I'm afraid that Mr. Smith is in a meeting.史密斯的秘书：史密斯先生正在开会。EDWARD GREEN: Is he free later this afternoon?爱德华·格林：他今天下午稍后有空吗?SMITHS SECRETARY: I don't think so. Mr. Smith is very busy at the moment.史密斯的秘书：没有。史密斯先生现在很忙。EDWARD GREEN: I'll ring again tomorrow.爱德华·格林：那我明天再打。SMITHS SECRETARY: I am afraid Mr. Smith isn't in the office tomorrow.史密斯的秘书：史密斯先生明天也不在办公室。CLIVE

HARRIS: Clive Harris. 克莱夫·哈里斯：克莱夫·哈里斯。
KATE MCKENNA: Clive, its Kate. 凯特·麦凯纳：克莱夫，是我，凯特。
CLIVE HARRIS: Hello Kate. 克莱夫·哈里斯：你好，凯特。
KATE MCKENNA: Are you busy? 凯特·麦凯纳：忙吗？
CLIVE HARRIS: No, why? 克莱夫·哈里斯：不忙，什么事？
KATE MCKENNA: Ive got the sales report and I have all the figures ready for the presentation to Mr. Sakai. Do you want to see them? 凯特·麦凯纳：我拿到了销售报告以及给酒井先生演示的所有数据。你要不要看一下？
GERALDINE: Good morning, Bibury Systems. How can I help you? 杰拉尔丁：早上好，Bibury系统公司。可以为您效劳吗？
MR.SAKAI: Hello. My name is Sakai. I would like to speak to Mr. Harris, please. 酒井先生：你好。我是酒井。请哈里斯先生听电话。
GERALDINE: Please hold the line, Mr. Sakai. Ill put your through. 杰拉尔丁：请稍等，酒井先生。我给您转过去。
CLIVE HARRIS: Hello. 克莱夫·哈里斯：你好。
GERALDINE: Mr. Sakai is on the line. 杰拉尔丁：酒井先生打电话给您。
CLIVE HARRIS: Put him through ...sorry Kate, I must go. I have a very important call. Ill talk to you later. 克莱夫·哈里斯：转过来.....抱歉，凯特，我必须挂了。我有一个很重要的电话。迟点儿再跟你通话。
Hello, Mr. Sakai. 你好，酒井先生。
MR. SAKAI: Hello, Mr. Harris, how are you? 酒井先生：你好，哈里斯先生，身体好吗？
CLIVE HARRIS: Im very well, thank you. How are you? 克莱夫·哈里斯：很好，谢谢。你呢？
MR. SAKAI: Im fine. Im calling about our meeting. 酒井先生：好。我打电话是有关我们会面的事宜。
CLIVE HARRIS: Yes? 克莱夫·哈里斯：有什么问题？
GERALDINE: Hello, Bibury

Systems. How can I help you? Could I ask whos calling please?杰拉尔丁：你好，Bibury系统公司。可以为您效劳吗？请问您是？Im afraid her extension is busy at the moment, Mr. Clark. Will you hold, or can I take a message? Okay, thats fine. Ill ask her to call you back.克拉克先生，她的分机现在占线。您是等会儿，还是留口信？好的。我会让她打回给您。JENNY ROSS: Good night, Edward.詹妮·罗斯：晚上好，爱德华。EDWARD GREEN: Good night. I am going to phone Mr. Smiths number once again.爱德华·格林：晚上好。我正要再打一次史密斯先生的号码。JENNY ROSS: Good luck!詹妮·罗斯：祝你好运!EDWARD GREEN: Its six oclock ?Maybe Mr. Smith is still at work. Maybe his secretary isnt there.爱德华·格林：现在是6点钟，……或许史密斯先生还在工作。或许他的秘书不在。JENNY ROSS: I dont think詹妮·罗斯：我不认为 ... EDWARD GREEN: Just wait ?Ah Mr. Smith? My name is Edward Green.爱德华·格林：等着看吧……啊！史密斯先生？我是爱德华·格林。MR. SMITH: Yes.史密斯先生：什么事？EDWARD GREEN: You dont know we but I work in Don Bradleys office at Bibury Systems.爱德华·格林：您不认识我，我是Bibury系统公司堂·布拉德利手下的工作人员。MR. SMITH: Yes?史密斯先生：怎样？EDWARD GREEN: I spoke to your secretary today.爱德华·格林：今天我跟您的秘书通过电话MR. SMITH: Yes?史密斯先生：哦？EDWARD GREEN: You publish your catalogue this month. And we have an exciting new product.爱德华·格林：您本月要出版产品目录。我们新推出一款产品。MR. SMITH: I have all the products I need.史密斯先

生：我有我所需要的所有产品。 EDWARD GREEN: I would like you to have a word with Big Boss. 爱德华·格林：我希望您可以和“大老板”说上一、两句。 MR. SMITH: I'm sorry? 史密斯先生：什么? EDWARD GREEN: I'll put our new product on the line now. 爱德华·格林：我现在就把我们的新产品跟您连线。

BIG BOSS: Hello, Mr. Smith. My name is Big Boss. I am eighteen inches high! I am voice-activated and I want to be in your catalogue. “大老板”：你好，史密斯先生。我是“大老板”。我有18英寸高！我是声音启动型的，我想出现在您的产品目录上。

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