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https://www.100test.com/kao_ti2020/214/2021_2022__E6_89_98_E4_B8_9A_E8_80_83_E8_c90_214352.htm C.C. abbr. secondary email address. copy of a document, message, or email that is sent to a third party C.C.O. abbr. person who is responsible for ensuring that a company and its employees are in compliance with government regulations and internal policies C.E.O. abbr. head manager of a corporation, company or large organization C.F.O. abbr. treasurer. person who is responsible for all financial aspects of a company C.O.D. abbr. cash payment to be made upon receipt of products or goods C.O.O. abbr. head manager of a company or large organization C.S.O. abbr. top executive rank. person who is responsible for the security of a companys communications and business systems C.T.O. abbr. top executive rank. person who is responsible for research and development and possibly for new product plans C.V. abbr. resume. chronological description of ones employment and educational history. biography cab n. taxi. carriage. drivers compartment. extension for compressed files that are used by Microsoft Windows installation (set-up) programs cabinet n. small room. piece of office furniture. office. group of ministers. part of a government calculate v. to estimate. to compute (to add, to subtract, to divide etc.). to depend upon calculator n. small machine that makes computations calendar n. chart showing the months of a year (including days and weeks). schedule. timetable calendar v. to write down in a timetable. to register campaign n. series of activities

organized to accomplish a goal such as in an advertising campaign
campaign v. to conduct a series of activities organized to accomplish a goal
cancel v. to call off. to repeal. to revoke. to annul. to terminate. to stop
cancellation n. nullification. termination. revocation
candid adj. honest. straightforward. open. frank
candidate n. applicant. nominee. examinee
canvass n. examination. careful inspection. debate
canvass v. to examine. to debate. to scrutinize. to solicit votes or opinions
capability n. ability. skill. trait. characteristic. quality. feature
capable adj. skilled. able. proficient. adept
capacity n. volume which can be contained or received. function. role. feature. potential
capital adj. main. major. chief. principal
capital n. property. financial means. assets. property. main city of a country or region (city where national or regional government is located, i.e.: London is the capital of the UK)
capitalization n. process of turning money into profit
capitalize v. to turn into money. to turn profit. to finance. to provide with capital. to write a word in capital (big) letters
capsize v. to overturn or cause to overturn
capture v. to copy. to photograph. to snapshot
career n. profession. development. progress. gradual growth
cargo n. freight. luggage. baggage. load
carpenter n. a person who makes things out of wood such as furniture
carpet n. rug. fabric floor covering
carpet v. to cover or to furnish with textile materials. to reprimand. to scold
carriage n. coach. buggy. railroad car. transportation. manner of carrying oneself
carrier n. person or company that ships things. aircraft carrier. shipping company. truck
carry out v. to put into practice. to accomplish. to perform. to conduct
carry v. to transport. to continue. to bear
cart n. car. wagon.

coach. carriage. trolley v. to drag or to carry by force. to carry or to convey in a cart case n. occasion. instance. situation. matter. container. bag cash n. money in the form of coins and bank notes cash reserves n. bank deposits that are available on a short-term basis. treasury bill cash v. to exchange a check (or another money order) for coins and bank notes. to redeem cast n. throw. team of actors. squint (of the eye) cast v. to throw. to project. to form. to shape. to mold. to choose actors, singers or entertainers (for a play, movie, show, music project, etc.) catalog n. itemized list (the items on the list are usually described). index. directory catalog v. to make an itemized list. to index. to classify categorize v. to arrange in groups. to classify. to sort. to structure category n. class. division. section. segment cater v. to provide. to supply (food, etc.). to care for catering n. business of supplying and servicing food (at parties and other events). company that offers food and beverage delivery caution n. notice. warning. caveat. carefulness. premonition caution v. to warn. to notify of danger cautious adj. careful. wary. suspicious caveat n. caution. warning. admonition. suspension of proceedings (law) cement n. concrete. mortar. bonding agent. filling (for teeth) cement v. to reinforce. to bind together. to strengthen a connection ceremony n. rite. ritual. formality certificate n. official document. license. reference. attestation certificate v. to confirm. to license. to authorize certify v. to confirm to be true. to authorize cessation n. a bringing or coming to an end. a ceasing chain n. group of stores, outlets, banks etc., under one management. series of metal rings which are linked together chain v. to tie down challenge

n. difficult situation. invitation to engage in a contest. something which tests one's ability to handle difficult tasks
challenge v. to dare. to invite to engage in a contest. to stimulate. to test one's ability
changeable adj. arbitrary. fickle. flexible
character n. nature. disposition. attitude. figure. person. statement of qualities, features and abilities. letter or symbol (in Asian languages)
characteristic adj. typical. distinctive
characteristic n. trait. feature. ability. distinguishing quality. attribute
characterize v. to describe. to depict. to portray. to outline
charge n. price. cargo. responsibility
charge v. to entrust. to order. to command. to accuse. to fill with energy. to supply with power (i.e. a battery, accumulator, cell etc.)
chart n. graph. diagram
chart v. to make a graph. to draw. to diagram
check n. examination. money order. payment order. pausing. stopping. restaurant bill
chef n. professional cook. head cook in a restaurant of hotel
cheque n. written order directing a bank to pay a specific amount of money
chew v. to bite and grind with the teeth. masticate. to meditate on. ponder
chop n. cut of meat. seal. trademark. blow of an axe
chop v. to cut. to cut down. to cut into pieces. to mince
chore n. routine job. unpleasant task
circle n. ring-shaped geometric figure. round figure. group. society
circle v. to surround
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