

1998年商务英语初级BEC1试题 PDF转换可能丢失图片或格式  
， 建议阅读原文

[https://www.100test.com/kao\\_ti2020/216/2021\\_2022\\_1998\\_E5\\_B9\\_B4\\_E5\\_95\\_86\\_c85\\_216421.htm](https://www.100test.com/kao_ti2020/216/2021_2022_1998_E5_B9_B4_E5_95_86_c85_216421.htm) Instructions to Candidates (a) The time allowed for this examination is 2 hours. (b) Answer all 4 questions. (c) Use the spaces provided in the combined question and answer booklet to complete the answers. If more space is needed for answers or rough notes, use the supplementary sheets provided and secure them inside your booklet with your name and candidate number clearly written on each sheet. Rough notes should be clearly crossed through. (d) Credit will be given for correct spelling, punctuation and grammar. (e) Adequate and appropriate communication is required rather than a particular number of words. (f) When you finish, check your work carefully. (g) The use of standard English dictionaries and cordless non-programmable calculators is permitted. Candidates whose first language is not English may use a bilingual dictionary. ENTER DETAILS BELOW  
CANDIDATES NAME IN FULL As it is to appear on the certificate  
IDENTITY CARD NUMBER.....Subject Code  
Number.....1041..... Candidates Number...  
.....Centre Code.....  
..... Full Private Address.....  
.....  
.....Postcode.....  
..... Centre Name and Address.....  
..... STATE HERE THE

NUMBER OF ADITIONAL SHEETS HANDED IN μ

QUESTION 1 Situation: Watsons Plastics, where you work in the Accounts Department, has a fleet of company cars. You have noticed that the bills for minor bodywork repairs and damaged types have increased steadily in the last year. Driver reports seem to indicate many examples of careless parking and accidents happening when the cars are privately used after working hours. Task: Write a memo to the Finance Manager, James Shah, informing him of the situation and asking for his advice about your concerns over rising costs, cars not in use etc. Lay out your answer as a memo, in the space below, making up any necessary details.

MEMORANDUM TO DATE  
FROM REF SUBJECT QUESTION 1 CONTINUED

You may continue writing your memo here: QUESTION 2 Situation: Your company, Peak Security, is applying for the security contract at a number of major sporting events. You have been asked to check the information below about the Burlington Fields Tennis Festival. Task: Read the article on Burlington Field opposite, then say whether the following statements are TRUE or FALSE. Then quote ONLY the word or phrase from the text that supports your answer. The inclusion of irrelevant information will be penalised.[1] [2] [3] [4]

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