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https://www.100test.com/kao_ti2020/230/2021_2022__E9_9B_85_E6_80_9D_E7_A7_BB_E6_c7_230974.htm Tactics for Task 1

(General Training) Structure Dear Sir or Madam, unknown authority/stranger Dear Mr./Ms./Prof/Dr (Surname), known authority Dear (name), friend/relative Re: (position) only for application letter As one of your shy.(identity) s, I am writing this letter to express my (emotion) formal I am (name) , writing to you for (purpose) informal Question 1&2 explanation of the whole event and expression of some emotion Question 3 offer your own solution Looking forward to your early reply and thanks for your great effort to deal with it. Yours sincerely (English name) Emotion Words Complain Request Thanks Apology Invitation App/Recom Junk Words discomfort concern thanks regret invitation confidence dissatisfaction confusion appreciation sorrow disturbance interest thankfulness grief annoyance irritation Medium Words uneasiness perplexity remorse request self-assurance discomposure bewilderment repentance boldness Favorable words disconcertion solicitude chagrin proposition aplomb perturbation bafflement contrition solicitation poise vexation compunction lamentation (作者：张弛新 上海新东方学校雅思名师) 100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com