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1、 Useful Courses for English-teaching include: Psychology, teaching methodology, phonetics, rhetoric, grammar, composition. 对英语教学有用的课程包括：心理学、教学方法论、语音学、修辞学、语法、写作。 2、 Specialized courses pertaining to foreign trade: Marketing principles, international marketing, practical English correspondence and telecommunications, foreign exchange, business English. 和外贸相关的专门课程：市场学原理、国际营销学、实用英语函电、外汇兑换、商务英语。 3、 Courses taken that would be useful for computer programming are: Computer science, systems design and analysis, FORTRAN programming, PASCAL programming, operating systems, systems management. 对计算机编程有用的课程有：计算机学、系统设计与分析、FORTRAN编程学、PASCAL编程学、操作系统、系统管理。 4、 Academic preparation for management: Management: Principles of management, organization theory, behavioral science. Communication: Business communication, personnel management, human relations. Marketing: Marketing theory, sales management. 大学时为管理所做的学术准备：管理学：管理学原理、组织理论、行为学。 交际学：商务交际、人事管理、人际关系。 市场学：市场学理论、营销管理。 5、 Curriculum included: Electric power systems, 90. Signal processing, 88. Systems and control, 92. Electric energy systems, 92.

Solid-state electronics, 88. Communications, 94. 课程包括：电力系统，90分；讯号处理，88分；系统控制，92分；电力能源系统，92分；固体电子学，88分；通讯，94分。6、Major courses contributing to management qualification: Management, accounting, economics, marketing, sociology. 对管理资格有帮助的主要课程：管理学、会计学、经济学、市场学、社会学。

7、Courses completed: History of mass communication, 88. Chinas communication history, 92. Media research, 90. Public opinion, 92. Conceptual analysis, 88. Content analysis, 90. Advertising, 92. New media technology, 94. 所修课程：大众传播史，88分；中国传播史，92分；媒体研究，90分；舆论学，92分；概念分析，88分；内容分析，90分；广告学，92分；新媒体方法，94分。

8、Courses in industrial designs and related field: Dynamic systems, evaluation and management of designs, systems and control, ergonomics, tensile structures, structural analysis, computer-aided design, applied mechanics. 工业设计及其相关领域的课程：动力系统、设计评估与管理、系统控制、人类工程学、张力结构、结构分析、计算机辅助设计、应用力学。

9、Among the pertinent courses I have taken are: office administration, secretarial procedures, business communication, psychology, data-processing, typing, shorthand. 在相关的课程中我修过的有：办公室管理、秘书程序、商务交际、心理学、资料处理、打字、速记。

10、Majored in banking. Courses covered are as follows: Banking operations, 89. banking and computers, 90. loans, 92. letters of credit, 90. savings, 88. foreign exchange, 92. telegraphic transfers, 90. remittances, 94. financial

systems in the west, 92. 主修金融学。涉及的课程有如下几门：银行业务，89分；银行与计算机，90分；贷款，92分；信用证，90分；储蓄，88分；外汇兑换，92分；电汇，90分；汇款，94分；西方金融制度，92分。100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com