

实用英语之经典面试英语系列学习（八）PDF转换可能丢失图片或格式，建议阅读原文

[https://www.100test.com/kao\\_ti2020/268/2021\\_2022\\_\\_E5\\_AE\\_9E\\_E7\\_94\\_A8\\_E8\\_8B\\_B1\\_E8\\_c96\\_268741.htm](https://www.100test.com/kao_ti2020/268/2021_2022__E5_AE_9E_E7_94_A8_E8_8B_B1_E8_c96_268741.htm) Background: 个人的兴趣爱好其实主要体现在业余活动上，对于刚入社会的学生来说，业余活动主要就是课外活动。课外活动包括社会活动和业余爱好。丰富多彩的课外活动表示你希望丰富自己的社会经验，发挥多方面的才能。通过你所参加的课外活动，可以看出你的交际能力、价格修养、成熟程度和健康状况。比如说你当学生会主席的经历能够表明你人缘好、善处人际关系、有领导才能等。因此，如果你曾参加什么课外活动，就如实写出来。这些活动可以帮助雇主了解你，成为有利的条件。课外活动对于刚刚走出校门的朋友来说，是找工作时的一个相当重要的条件。面试时我们最想向面试官展现的就是我们的能力了，那么一个人的能力到底是什么呢？通常我们理解为工作能力，技术能力等等，其实不仅仅是这些。我们先来看看关于个人能力的背景知识：Background: 个人能力集中表现在社会荣誉、工作业绩、科研成果、著作等，这里最主要的是著作和工作成果。著作包括所有出版过的书，发表过的论文。这一项对科研、学术工作者尤为重要。如果内容与所申请的职位密切相关，作者不仅应列入其中，而且可扼要介绍作品内容、社会影响和效果。面试时，应带上作品的原件或复印件。了解到到底什么是个人能力以后，我们再来看一段对话：A：Would you talk about your merits?B：Yes, sir.

When I was the sales manager of Beijing Friendship Store, I succeeded in raising yearly sales volume by 25% at profit margins of

from 50% to 80%. A : Have you received any honors or rewards? B : Yes. I got the title of “ Advanced Worker ” in 1992 and 1994. A : Do you have any publications? B : Yes. My book entitled A Preliminary Survey of Controlling Inflation was published by China Finance Publishing House in 1993. 对话中出现了一些词组用法和单词 : Words & Expressions: Beijing Friendship Store: 北京友谊商店 Succeed in: 成功 sales volume : 销售量 Advanced Worker : 先进工作者 A Preliminary Survey of Controlling Inflation : 抑制通货膨胀初探 China Finance Publishing House : 中国金融出版社

如今各个用人单位的语言能力，尤其是外语能力，能懂得一门外语确实在应聘时有一些优势。今天这一讲我们就来讲讲在面试时如何表达自己的语言能力。看下面这段对话： A : You will mainly use English in this job. Do you think you can make yourself understood in English with ease? B : Yes, I think I speak English quite fluently. Ive often explained historical places in Xian to foreign tourists in English. They say my English is quite good. A : How long have you been learning English? B : Oh, more than ten years. I started learning English when I was still in a primary school from a foreign teacher. A : Well, perhaps thats the reason why you are so fluent in it. B : Thank you. 100Test 下载频道开通，各类考试题目直接下载。详细请访问 [www.100test.com](http://www.100test.com)