

电话实用英语：留言(一) PDF转换可能丢失图片或格式，建议阅读原文

https://www.100test.com/kao_ti2020/284/2021_2022__E7_94_B5_E8_AF_9D_E5_AE_9E_E7_c96_284956.htm 1 . I ' m sorry , but he

' s on another line now . 不起，他在接另一。 2 . Would you care to hold ? 您要稍等一下？ 3 . Could you take a message , please ? 能不能我留下？ 4 . I ' ll give him the message . 我告他。

5 . Anything else ? 有其他事？ 6 . That ' s all . Thank you for trouble taken . 就些，感你的耐心。 7 . I ' m sorry , but he is out of the office right now . 很抱歉，他在不在公室。 8

. When will he be back ? 他什候回？ 9 . I wonder if you could give Mr. . Wang a message for me ? 你能不能王先生口信？ 10

. Just a minute . I ' ll get a pen . 等一下，我拿支。 11 . I ' ll let him know , Mr. . Brown . 我告他的，布朗先生。 12 . No

. I really need to talk to him personally . 不，我真的需要自跟他。 13 . Would you like to leave a message on his voice mail , then

? 那您要不要留在他的音信箱？ 14 . Hold on and I ' ll transfer you . 稍候，我您去。 15 . I ' m not available to take your call

, but please your name , number and a brief message . 我在不能接您的，但您留下您的姓名、和短留言。 16 . I ' ll get back to you as soon as possible . 我快回您。 17 . Please call me at

556-3243 when you get back . 你回打556-3243找我。 100Test 下载频道开通，各类考试题目直接下载。详细请访问

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