

考研英语写作范文之介绍信 PDF转换可能丢失图片或格式，
建议阅读原文

https://www.100test.com/kao_ti2020/287/2021_2022__E8_80_83_E7_A0_94_E8_8B_B1_E8_c73_287013.htm 范文

Directions: one of your friends Mary Brown is going to enter Mr. Johnson ' s school after her graduation. Write a letter to Mr. Johnson to introduce her.

Your letter should be no less than 100 words. You dont need to write the address. Dont sign your own name at the end of the letter, use Emma instead. Dear Mr. Johnson, I take great pleasure in

introducing Mary Brown one of my classmates and best friends to you. She is going to pursue her education as a postgraduate in your university after her graduation here. She and I had lived and studied together for four years. No friend deserves so much love and respect as she does. Now that we have finished our study here we had to part with each other. Will you please give her some guidance in regard to the entrance examination? Any information you can provide, as well as your introduction for her to meet the future tutor shall be appreciated very much. Yours truly, Emma

译文 亲爱的约翰逊先生：很高兴地向您介绍我的同学也是我的好朋友，玛丽。她毕业后想继续到你们学校读研究生。我们在一起生活和学习了四年。没有一个比她更好的朋友，可是马上要毕业了，我们也不得不面对分离。你可以给她提供一些有关入学考试的信息吗？你如果能给她提供一些信息，能帮她安排和导师见面的话，我将非常感谢。您真挚的：艾玛

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