商务英语必备1000字(12) PDF转换可能丢失图片或格式, 建议阅读原文

https://www.100test.com/kao_ti2020/289/2021_2022__E5_95_86_E 5_8A_A1_E8_8B_B1_E8_c85_289967.htm useful sentence: Partial shipment is alloweduseful sentence 允许分批装运。customer complainsapologizev. 抱歉;致歉We apologize for our mistake.我 们对所造成的错误致上歉意。break down故障The printer is always breaking down.这台印表机老是故障。claimn.(保险)理 赔;费用申请he claim was not approved by the insurance company.保险公司并未核准这项理赔。complaintn. 抱怨;不 满Lets begin with the recent complaints about customer service that weve received.我们就从最近客服部所接到的客诉开始讨论 criticismn. 批评The online auction company has been under intense criticism lately.这家线上拍卖公司近来饱受严厉批评 defectiveadj. 瑕疵的;有缺陷的You can get refunds on any damaged or defective merchandise.任何损坏或瑕疵商品皆可退 款。feedbackn. 意见反映Im interested to hear your feedback regarding our products.我想听听您对我们品的意见。improvev. 改进;改善What could we do to improve our service?我们能做什 来改善服务品质?invalidadj. 无效的Your warranty is invalid without an official registration stamp.您的保固书没盖官方册章所 以无效。price list价目表We had some internal problems with the price list.我们公司内部在价目表上出了问题。product quality品 品质Your product quality is terrible.你们的品品质很差 purchasen. 购买We can send you a shipping label so that you can return your purchase at no extra charge.我们会寄给你一张出货标

,这样你就可以免费退货。refundn. 退费I want a full refund.我要全额退费。replacementn. 更换If it doesnt work then we can give you a replacement or a refund.如果不能用的话我们可以帮你换一台或退费。warrantyn. 保固I bought your three-year warranty, but I dont really understand this term.我跟你们买了三年保固,但有个条款我不是很清楚。100Test 下载频道开通,各类考试题目直接下载。详细请访问 www.100test.com