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经理 PRODUCTION MANAGERSandy Lin 15/F,TOWER2  
,BRIGHT CHINA,BUILDING1,BEIJING. CAREER OBJECTIVE

Efficient supervisor seeks a team leader position to help increase  
productivity and meet or exceed company goals.BACKGROUND  
SUMMARY Extensive and diversified supervisory experience in  
computer,office furniture,and boat manufacturing

operations.Particularly effective in increasing productivity and  
capavcity.Demonstrated ability to learn new skills quickly.Able to  
supervise new departments without prior experience and meet  
production goals.Successfully motivate employees.Excellent  
interpersonal skills.Gained reputation for honesty and placed in a  
position of trust. SUMMARY OF ACCOMPLISHMENTS

Supervised the start-up of second shift shipping department.Trained  
new employees,reached full capacity while maintaining quality and  
production goals. Instructed Quality Development courses.

Participated in upgrading assembly systems at Lennon and Epstein  
Systems. Consistently met and/or surpassed production  
goals.Supervised same day shipping of orders. Participated with  
Lennon management team in the move of logistics,service operations  
from St.Pauli to Winona facility.Received cash achievement award  
for this project. Operated computerized warehouse  
management,inventory control and order processing systems.

Researched requirements and supervised the development of a high-tech paint laboratory including procurement and staffing. Planned, arranged and supervised rework groups which traveled to on-site locations to perform engineering repairs and other problem-solving activities. Supervised development of new preassembled components of cabin cruisers at Howell Boat Company. Consistently built and maintained strong relationships with vendors and customers through close and effective communication. Supervised, scheduled and coordinated production of four departments in a metal fabrication operation. Notice: Since candidate has held six jobs as production supervisor, he/she chooses not to repeat same job description six times. Instead, candidate summarizes work history under "Summary of Accomplishments".

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