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your address from...a business acquaintance of ours in...who also informed us that you require a large amount of the items we manufacture. Our...are very well known in more than European and other foreign countries. During the past...years, we have been able to constantly expand our export program. We are interested in gaining foothold in your country and offering our entire line of...on the market. In order to give you an idea of the capacity of our organization, we are enclosing our comprehensive illustrated brochure. We would be very pleased to receive an answer from you.

Sincerely yours. ( signature ) 敬启者: 我们已由... ( 公司名 ) 得悉贵司的地址, 该公司是我们在...(地名)的生意往来时认识的. 其并告之我们, 贵司正需大量蔽公司所制造的产品. 蔽公司的... ( 品名 ) 在大部分欧洲及其他国家享有盛名. 过去...年以来, 蔽公司均能稳定地扩大出口计划. 蔽公司对于在贵国获得立脚点深感兴趣, 故原供应本公司的所有产品以满足贵国需要. 为了使贵司对我们的公司结构有所了解, 特附上一本综合性简介小册子, 望查收! 敬侯答复! 顺颂 商祺! 100Test 下载频道开通, 各类考试题目直接下载. 详细请访问 [www.100test.com](http://www.100test.com)