

外贸英语函电范例一般商业书信(3) PDF转换可能丢失图片或格式，建议阅读原文

https://www.100test.com/kao_ti2020/34/2021_2022__E5_A4_96_E8_B4_B8_E8_8B_B1_E8_c28_34078.htm 7. 迅即 迅速

urgently||promptly||immediately||with all speed 请尽快将空袋退回为盼。 Kindly see the empty sacks are returned as promptly as

possible. 这批货物立即由火车发往你处。 The goods were at once despatched by rail to your address. 请尽快下达通知书为荷

。 Please give us forwarding instructions as soon as possible. 请立即将这些货物运往伦敦码头。 Please deliver these goods immediately

to the London dock. 8. 依照关于 依照 according to||agreeably to||conformably to||pursuant to||in accordance with 关于

about||regarding||concerning||as to||as regards||with regard to 依照他的建议，我们冒昧的向您提供您在本地的委托服务。 On

his suggestion, we take the liberty of offering our services for any commission which you wish to have executed here. 依照今天上午的谈话，随函呈上本公司新产品的小册子一本。 Referring to

our conversation of this morning, we enclose a pamphlet describing our new articles. 根据我们今天的电话交谈，请于明日运来上述

货物10箱。 Referring to our telephonic message of today, please deliver the above ten cases tomorrow. 关于本月6日的来信，我高兴地告知，该商品的需求量甚大。 With reference to your letter

of the 6th inst, we are glad to inform you that there has been a great demand for the articles. 关于对我方代表的电话查询，我们高兴的告知货物的收据已经发现。 With reference to our

representative ' s call, we are pleased to say that we have obtained the

receipt for the goods. 依照6月6日来信，我们已由东海道铁路将50箱货发出。 In accordance with your letter of the 6th June, we are sending off by the Tokaido line the fifty cases. 依照昨日来函，今晚已发出威士忌5箱。 In accordance with your letter of yesterday, I am sending tonight 5 cases of whisky. 依照您上月20日的订单，我们已经向您发出原棉30包。 According to your order of the 20th ult., we have sent you 30 bales of raw cotton. 依照您对本公司J.先生的要求，我们已另邮寄去10支的三合股纱样品。 In compliance with your request to our Mr. J., we have pleasure in sending by separate post a sample of our 10s. 3-ply yarn.

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