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https://www.100test.com/kao_ti2020/34/2021_2022__E4_B8_9A_E5_8A_A1_E5_A4_96_E8_c29_34783.htm I've come to make sure that your stay in Beijing is a pleasant one.我特地为你们安排使你们在北京的逗留愉快。 You're going out of your way for us, I believe.我相信这是对我们的特殊照顾了。 It's just the matter of the schedule, that is, if it is convenient for you right now.如果你们感到方便的话，我想现在讨论一下日程安排的问题。 I think we can draw up a tentative plan now.我认为现在可以先草拟一具临时方案。 If he wants to make any changes, minor alternations can be made then.如果他有什么意见的话，我们还可以对计划稍加修改。 Is there any way of ensuring we'll have enough time for our talks?我们是否能保证有充足的时间来谈判？ So our evenings will be quite full then?那么我们的活动在晚上也安排满了吗？ We'll leave some evenings free, that is, if it is all right with you.如果你们愿意的话，我们想留几个晚上供你们自由支配。 We'd have to compare notes on what we've discussed during the day.我们想用点时间来研究讨论一下白天谈判的情况。 That'll put us both in the picture.这样双方都能了解全面的情况。 来源

: www.examda.com I would like to ask you a favor.我可以提出一个要求吗？ Would you let me know your fax number?可以告诉我您的传真机号码吗？ Would it be too much to ask you to respond to my question by tomorrow?可以请你在明天以前回复吗？ Could you consider accepting our counterproposal?你能考虑接受我们的反对案吗？ I would really appreciate your persuading

your management.如果你能说服经营团队，我会很感激。 I would like to suggest that we take a coffee break.我建议我们休息一下喝杯咖啡。 Maybe we should hold off until we have covered item B on our agenda.也许我们应该先谈论完B项议题。 As a matter of fact, we would like to discuss internally regarding item B.事实上，我们希望可以先内部讨论B项议题。 May I propose that we break for coffee now?我可以提议休息一下，喝杯咖啡吗？

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