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输单 internal transport order 统计及其他管理用内部单证
statistical and other administrative internal documents 直接支付估
价申请 direct payment valuation request 直接支付估价单 direct
payment valuation 临时支付估价单 provisional payment valuation
支付估价单 payment valuation 数量估价单 quantity valuation
request 数量估价申请 quantity valuation request 合同数量单
contract bill of quantities-BOQ 不祭价投标数量单 unpriced
tender BOQ 标价投标数量单 priced tender BOQ 询价单 enquiry
临时支付申请 interim application for payment 支付协议
agreement to pay 意向书 letter of intent 订单 order 总订单 blanket
order 现货订单 spot order 租赁单 lease order 紧急订单 rush
order 修理单 repair order 分订单 call off order 寄售单
consignment order 样品订单 sample order 换货单 swap order 订
购单变更请求 purchase order change request 订购单回复
purchase order response 租用单 hire order 备件订单 spare parts
order 交货说明 delivery instructions 交货计划表 delivery schedule
按时交货 delivery just-in-time 发货通知 delivery release 交货通知
delivery note 装箱单 packing list 发盘 / 报价 offer / quotation 报
价申请 request for quote 合同 contract 订单确认
acknowledgement of order 形式发票 proforma invoice 部分发票
partial invoice 操作说明 operating instructions 铭牌 name
/ product plate 交货说明请求 request for delivery instructions 订
舱申请 booking request 装运说明 shipping instructions 托运人说
明书(空运) shippers letter of instructions(air) 短途货运单 cartage
order(local transport) 待运通知 ready for despatch advice 发运单
despatch order 发运通知 despatch advice 单证分发通知 advice of

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帐户财务报表 financial statement of account 帐户报表报文
statement of account message 保险凭证 insurance certificate 保险
单 insurance policy 保险申报单(明细表) insurance declaration
sheet (bordereau) 保险人发票 insurers invoice 承保单 cover note
货运说明 forwarding instructions 货运代理给进口代理的通知
forwarders advice to import agent 货运代理给出口商的通知
forwarders advice to exporter 货运代理发票 forwarders invoice 货
运代理收据证明 forwarders certificate of receipt 托运单 shipping
note 货运代理人仓库收据 forwarders warehouse receipt 货物收
据 goods receipt 港口费用单 port charges document . 入库单
warehouse warrant 提货单 delivery order 装卸单 handling order
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