

08考研英语知识点答疑之小作文感谢信范文 PDF转换可能丢失图片或格式，建议阅读原文

[https://www.100test.com/kao\\_ti2020/454/2021\\_2022\\_08\\_E8\\_80\\_83\\_E7\\_A0\\_94\\_E8\\_8B\\_c73\\_454619.htm](https://www.100test.com/kao_ti2020/454/2021_2022_08_E8_80_83_E7_A0_94_E8_8B_c73_454619.htm) 感谢信的写作主要分以下

三个部分。首先开头要明确的对对方提供的帮助或赠送的礼品表示谢意。主体部分则需列举对方提供的帮助，说明该帮助所起的作用，或表达对所受礼品的喜爱以及以后如何使用及收藏等。结尾部分需再次表达诚挚的谢意并问候对方。我们为大家提供一个感谢信的范文：

Thanks for One ' s

Hospitality Directions : Your delegation has just returned from a visit to a university in Great Britain. And you were warmly treated there by Professor Herthwell. Please write a letter to express your thanks to him for his hospitality and hope for further cooperation.

Dear Prof. Herthwell , Many thanks for your kind hospitality and the honor you showed me during our delegation ' s recent visit to your university. It was nice of you to introduce me to so many of your famous professors and celebrated scholars at your university.

We had a safe and sound trip home. Now we have resumed our work. Meanwhile , I hope you will someday pay a short visit to our university and give us some lectures on “ Modern Western Economics ” 。 Please have no hesitation in writing to me if you want me to do something for you in China. With best wishes.

Sincerely yours , Li Dong 以下是小作文写作中的几句常用语：

Thank you very much /indeed for I am obliged to you for your assistance during Thank you very much for the gift you sent me. It is one of the most wonderful gifts I got on my birthday. Thanks to your

effort , we had our most successfulever. Please accept my sincere thanks for your help , which I will never forget. Again , I would like to express my warm thanks to you. 100Test 下载频道开通 , 各类考试题目直接下载。详细请访问 [www.100test.com](http://www.100test.com)