

体验篇应聘律师助理 PDF转换可能丢失图片或格式，建议阅读原文

https://www.100test.com/kao_ti2020/459/2021_2022__E4_BD_93_E9_AA_8C_E7_AF_87_E2_c96_459616.htm 应聘律师助理

律师助理主要在一些法律事务所或政府法律机构工作。一些律师助理主要从事公证工作，还有一些是从事商标注册代理工作。律师助理的工作职责包括：整理及保管法律文件、研究法律文件中的某些细节、为社会提供各项有偿法律服务并对外办理法律公证事务。

BASIC EXPRESSIONS 基本句型表达

- 1) I have been working as a paralegal for the last 10 months through an agency that specializes in the legal field. 过去的十个月，我一直在一家法律专业代理处做律师专职助理。
- 2) I was commended on my ability to take information and break it down into usable facts. 我具有获取信息并能把它们转变成可用事实的能力，这一点受到了人们的称赞。
- 3) I am looking for a position where my research and writing skills can be used. 我希望能找到一份能发挥我调查和写作技能的工作。
- 4) Flexibility would certainly rank high in this type of job. 在这类工作中，灵活性当然应该排在第一位。
- 5) I made sure each of them felt like his or her project was important on my agenda. 我使他们每个人都确信在我的日程工作事项中他（她）的项目是重要的。
- 6) It was very rewarding to have put so much effort into a project and see the really great results. 在这个项目上付出这么大的努力，并能得到这么好的结果，是很值得的。
- 7) My boss was impressed with the work I had done. 老板对我所做的工作非常满意。
- 8) I did have an issue with someone who was getting on my nerves. 我确实和一个让我心烦的

人有过争端。 9) My biggest satisfaction is when I experience growth in a job.我最大的满足感就是当我体验工作中的成长的时候。 10) I put a lot of effort into my education as a paralegal and take it seriously.我学律师助理时很努力，并且我非常认真地对待它。 100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com