

商务英语口语会刊No.49 PDF转换可能丢失图片或格式，建议
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https://www.100test.com/kao_ti2020/468/2021_2022__E5_95_86_E5_8A_A1_E8_8B_B1_E8_c85_468312.htm 会议用语工作计划会议

(1) 1. Budget planning 预算计划 A: Who did the budget planning for this program? B: John did. Any problem? A: 谁做的这个项目的预算计划工作? B: 是约翰，有什么问题吗? 2.

Financial forecast 财务预算 A: Could you show the financial forecast for the next quarter? B: Sure. A: 你能给我们看看下个季度的财政预算吗? B: 好的。 3. Action plan 行动计划 A: Do you have an action plan? B: We just finished the action plan yesterday. Would you like to review it? A: 你们做行动计划了吗? B: 昨天才做完，你要不要审查一下? 4. Five-year planning 五年规划 A: I heard that you are in charge of the strategic planning. B: Yes. I'm busy with the five-year planning right now. A: 我听说你在负责战略规划。 B: 是啊，我现在正忙着做五年规划。 5. Lay off (暂时) 解雇 A: The volume is down for next year. B: Right. We may need to lay off some plant workers. A: 明年要减产。 B: 是的，一些工厂的工人可能要暂时解雇。

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