

生活英语学习辅导：办公室英语会话（九十四）PDF转换可能丢失图片或格式，建议阅读原文

[https://www.100test.com/kao\\_ti2020/470/2021\\_2022\\_\\_E7\\_94\\_9F\\_E6\\_B4\\_BB\\_E8\\_8B\\_B1\\_E8\\_c67\\_470396.htm](https://www.100test.com/kao_ti2020/470/2021_2022__E7_94_9F_E6_B4_BB_E8_8B_B1_E8_c67_470396.htm) Signing a memo  
A: Hi, Brad. How are you today? B: Just fine, Mr. Emory. Could you please sign this memo? I want to get it out to everybody this afternoon. A: No problem. Is this the only one? B: Yes. Thats for today. Thank you.  
备忘录签字 A：嗨，布莱德。今天好吗？ B：很好，埃莫里先生。您能在这份备忘录上签字吗？今天下午我想发给大家。 A：没问题。就这一份吗？ B：是的，今天就这一份。谢谢。 100Test 下载频道开通，各类考试题目直接下载。详细请访问 [www.100test.com](http://www.100test.com)