

商务英语口语会刊No.69 PDF转换可能丢失图片或格式，建议阅读原文

https://www.100test.com/kao_ti2020/496/2021_2022_E5_95_86_E5_8A_A1_E8_8B_B1_E8_c85_496756.htm 业务职能商务（2）

1.Change of order 改订单A: How do you process a change of order?B: You'd better look at the contract and make sure the order is changeable.A : 更改订单的程序是怎样的？B : 你最好看看合同，确认订单是可以更改的。

2.Cost and benefit analysis 成本和收益分析A: Do you know how to do a cost and benefit analysis?B:

A little. Colin is an expert. Ask him.A : 你知道怎么做成本和收益分析吗？B : 知道一点，柯林是这方面的专家，去问他.

3.Destination charge 发运费A: How much do we pay for destination charge?B: \$300 per car.A : 我们付多少发运费？B : 每辆车300美元。

4.Operation tax 营业税A: Do we have to pay operation tax?B: Yes, we do. It is ten percent.A : 我们要付营业税吗？B : 是的，10%。

5.Estimated costs 预估成本A: What are the estimated costs for this program?B: About forty million dollars.A : 这个项目的预估成本是多少？B : 大约是四千万美元。

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