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: Complete the sentences with the correct past simple forms. 1. We (reorganise) _____ the department last year. 2. What time (the clients/arrive) _____ this morning? 3. (you/take) _____ the client to the Grand Prix last week? 4. The customer (not/be) _____ happy with the level of service. 5. After some small talk, we (get) _____ down to business after lunch. 6. They (take) _____ the visitors shopping yesterday afternoon. 7. We (not/want) _____ to lose such a valued customer. 8. (you/secure) _____ a deal over dinner last night? 9. We (not/finalise) _____ the arrangements until yesterday. 10. The client (not/ have) _____ time to go to the theatre on Friday. 缩略语答案:

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