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First read the following question. 33. Who will best fit the vacancy described in the ad? A. A receptionist with secondary school education. B. A typist with three years of working experience. C. A young college graduate with a management degree. D. A middle-aged clerk with some working knowledge of computers. Now read Text G quickly and mark your answer on your ANSWER SHEET.

Administration trainee We have a vacancy for a trainee in our head office. Main duties will be office work with some reception and telephone work. Training will be given in the use of a computer. The successful applicant will have college level education in business related subjects and will be able to work with a minimum of supervision. Typing skills essential. Age range preferably 21-24. Good working conditions. Please apply in writing, stating age, qualifications, and other relevant information to: Administration Manager, STARTEX OIL. P.O.Box 355, Westport. 33. C) 100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com