

办公室英语口语第95期:如何说请老板过目 PDF转换可能丢失  
图片或格式，建议阅读原文

[https://www.100test.com/kao\\_ti2020/499/2021\\_2022\\_\\_E5\\_8A\\_9E\\_](https://www.100test.com/kao_ti2020/499/2021_2022__E5_8A_9E_E5_85_AC_E5_AE_A4_E8_c96_499834.htm)  
[E5\\_85\\_AC\\_E5\\_AE\\_A4\\_E8\\_c96\\_499834.htm](https://www.100test.com/kao_ti2020/499/2021_2022__E5_85_AC_E5_AE_A4_E8_c96_499834.htm) Looking over some

letters  
A: Mr. Emory? I ' d appreciate it if you would look over these  
letters before you leave today.  
B: I ' d be glad to. Just leave them on  
my desk. I didn ' t expect you to finish so soon.  
A: Thank you, sir. I

' ll leave them here. If there are no problems, I ' ll mail them out  
this afternoon.  
B: Great. Good work.  
请老板过目  
A：埃莫里先生  
？请您今天走以前过目一下这些信。谢谢。  
B：我会的，把信  
就放在桌子上吧。没想到你能完成得这么快。  
A：谢谢您，  
先生。我把它们放在这儿。如果没有问题，今天下午我就把  
它们寄出去。  
B：很好，干得不错。  
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