职场英语推荐:实用商务之初次接触 PDF转换可能丢失图片或格式,建议阅读原文

https://www.100test.com/kao\_ti2020/500/2021\_2022\_\_E8\_81\_8C\_ E5\_9C\_BA\_E8\_8B\_B1\_E8\_c96\_500738.htm 全球跨国公司无数 ,许多白领也因此成了常常飞来飞去的"国际人"。与世界 各地的商务人士交往,你不仅需要有聪明的头脑、100%的自 信,还要充分了解各国的交往习惯哦。RECEPTIONIST: Miss Miguel. You can go up now. Its the fifth floor.前台:麦格女士。你 可以上去了,在5楼。MARIA: Thank you.麦格:谢谢 。 PETER: Yes, it looks good. I like the colors. Have we got enough time to promote it? Thats my worry. And do we have the price right? 彼得:哦,看起来不错。我喜欢这种颜色。推广时间够吗? 我比较担心这个问题。还有,我们的定价合适吗?PAULA: More input on the technical side would help.波拉:若在技术方面 多些投入会更好。PETER: Thats why Im bringing Jens Foss over. Come in! (TO Maria) Oh, take a seat, will you? Cant be a moment. (to Paula) Do you know Jens Foss? Hes in our Copenhagen office.彼 得:这正是我把颜斯?福斯也一起带来的原因。请进! (转向 玛丽亚) 噢,请坐,好吗?请等一下。(转向波拉)你认识 颜斯?福斯吗?他在哥本哈根工作。PAULA: Ive heard of him but I dont think weve met. Anyway, Id better leave you to it.波拉: 听人提起过他,但我们并没有见过面。不过,我还是先不打 扰您了。PETER: Let me have the draft schedule by three this afternoon.彼得:下午3点我要一份初步日程安排表。PAULA: Yes, III get onto it straight away.波拉:好的,我马上去办 。PETER: And give me a ring if there are any problems.彼得:若有

什么问题给我打电话。PAULA: Will do!波拉:好!PETER: (To Maria) Sorry to keep you. Have a seat.彼得:(转向玛丽亚)让你久等了,请坐。MARIA: I hope you were expecting me. My name is Maria de Miguel.玛丽亚:我想你也正等着我的到来吧。我叫玛丽亚?麦格。PETER: Yes, Ive got your details here somewhere.彼得:是的,我有你的资料。100Test 下载频道开通,各类考试题目直接下载。详细请访问 www.100test.com