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https://www.100test.com/kao_ti2020/500/2021_2022__E8_81_8C_E5_9C_BA_E8_8B_B1_E8_c96_500741.htm 在这组对话中，Derrick Stone 是一个很快就要开始工作的新员工。他来和员工关系主管 Joe Farley 签订劳动合同。Joe: How are you, Mr. Stone? Im Joe Farley.你好，Stone 先生。我叫 Joe Farley。Derrick: Pleased to meet you, Mr. Farley.很高兴认识你，Farley 先生。Joe: Please have a seat. I know our employment officer has already given you information about your employee contract, but Id like to go over the main details again before signing. First, youll be getting a monthly salary, with one month paid vacation after 1 year of service. No probation is involved.请坐。我知道我们的人事部经理已经告诉你关于劳动合同的内容，但我还想在在我们签约之前把主要条件再谈一下。首先你的工资是月付，在服务一年后，有一个月的带薪假期。没有试用期。Derrick: Thats what I understand.这我清楚。Joe: Youll be covered by our medical plan while on duty. Since youll be in middle management, youre expected to be available up to 1.5 hours past normal working hours. Any approved overtime over that will be paid at time and a half, which you can take as salary or time off.你上班后将享受我们的医疗保险。既然你是中层，你将会比正常工作时间多工作1.5小时。超过1.5小时的必要加班都会有1.5倍的工资，可以以现金形式或假期形式兑现。Derrick: I understand. .我知道了。Joe: A reasonable number of sick days will be covered by the company. Any extended illness will be covered by insurance. Have you read the

other terms of the contract?合理的病假时间里公司照常支付工资。超出一定时间范围将会由保险公司负责支付。合同上的其他一些条款，你看了吗？Derrick: Yes, I have.是的，看了。Joe: Do you have any questions?你有什么问题吗？Derrick: Just one. I noticed an item about flex-time. Is that a possibility for me?只有一个问题。我注意到了有关弹性工作时间的规定，对我也适用吗？Joe: Yes it is, but you'll have to discuss the details with your manager.是的，但你必须与你的经理谈。Derrick: That's acceptable.这可以接受。Joe: Good. Now, if you'll just sign here, you can start work in 5 days.那好。在这里签字，你就可以在5天内上班了。100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com