

办公室英语口语：Arranging a banquet PDF转换可能丢失图片或格式，建议阅读原文

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A: Good afternoon. Lotus Catering Company. Lilian speaking. May I help you? B: Good afternoon. Lilian. This is Tom Baker over at Beck ' s Trading company. We need to arrange a banquet for next

Wednesday afternoon. A: I see, Mr. Baker. How many people are you planning to invite and how much would you like to spend per person? B: Well. We ' re expecting about twenty-five people and we

' d like to spend no more than \$20 a head. 安排宴会 A：下午好。荷花餐饮公司。我是丽莲。能帮忙吗？ B：下午好，丽莲。

我是伯克贸易公司的汤姆贝克。我们要订一个下周三下午的宴会。 A：好的，贝克先生。你们计划邀请多少人参加，每

人多少钱的消费标准？ B：嗯，我们预计要来25人左右，每人不超过20美元。 100Test 下载频道开通，各类考试题目直接

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