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[https://www.100test.com/kao\\_ti2020/503/2021\\_2022\\_\\_E5\\_95\\_86\\_E5\\_8A\\_A1\\_E8\\_8B\\_B1\\_E8\\_c85\\_503736.htm](https://www.100test.com/kao_ti2020/503/2021_2022__E5_95_86_E5_8A_A1_E8_8B_B1_E8_c85_503736.htm) Dialogue one F:How can I help you? M:Yes,I am Jims mirson from edson associate.I ' d like to see Mr Smith. F:Do you have an appointment? M:Yes,he knows I am coming.our meeting is at 7 o ' clock. F:I wondering if Mr Smith forgot your meeting,I am afraid he left this office this morning and he is not expected back until after 4PM.let me find out if he made an arrangement for someone else to meet with you in his place,will you please have a seat? M: sure. F:Yeah,Mr Mirson,I just checked with their office manager Ms Terry,she said Mr Smith briefed her on your project,she is just finishing up our meeting now,she should be meet you shortly.would you like me to show you around for your waiting? M:That would be very nice,thank you! F:Right this way Mr Mirson,we can start with our front office,when Ms Terry is ready,you may take at the front 6th floor,there is a conference room already prepared. Dialogue 2 F:Good afternoon,what can I do for you today? M:Yes,I was wondering if I could speak to anyone about establish with your company. F:Do you have any appointment with any of our financial advisers? M:I was aware I need to make an appointment. F:Oh,it is no problem,I can see if anyone is available now to meet with you.can you please wait just a moment?Go head and have a seat.make yourself comfortable. M:Thank you! F:Thanks for waiting!i just talk our crul,it is a busy time for us right now,but if you don ' t mind waiting about 10

minutes,I can arrange for you to talk with Susan,she can help to answer the question you have about investment goes,here,take this number and will let you know when is the time,when your number is called,Susan would be ready to see you. M:Where is her office? F:It is on the 3rd floor,take the adfee at front,and when you get the it is the first door on the right. M:Thank you,I am sure I shouldn ' t have any problem of finding it! 100Test 下载频道开通 , 各类考试题目 直接下载。 详细请访问 [www.100test.com](http://www.100test.com)