商务英语常用告示:开业公告篇 PDF转换可能丢失图片或格式,建议阅读原文

https://www.100test.com/kao_ti2020/504/2021_2022__E5_95_86_E 5_8A_A1_E8_8B_B1_E8_c85_504950.htm 开业(Opening of new business) Dear Mr/Ms, We have opened at the above address a sales officefor our products here in New York. We employ astaff of consultants and a well-trained servicedepartment which makes routine checks on all equipmentpurchased from us. We would be pleased if you would take full advantageof our services and favourable shopping conditions. We fully guarantee the quality of our products. Yours faithfully [参考翻译] 尊敬的先生/小姐,我们已在纽约上述地址为我们的产品开设了一家办事处。我们雇有一个谘询人员和一支受过良好训练的服务队伍,可以为从我处购买的设备进行日常检查。如果你能充分利用我们的服务和良好的购物环境,我们会很高兴。我们全面保证产品的质量。你诚挚的 100Test 下载频道开通,各类考试题目直接下载。详细请访问 www.100test.com