

办公室英语口语：Clarifyingfinaldetails PDF转换可能丢失图片或格式，建议阅读原文

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A: This is what my boss is expecting, Sandy. He wants a detailed list of expenses and equipment costs. B: That ' s going to take a while to put together, Paul. A: The sooner, the better, Sandy. I don ' t think he ' ll sign anything till he ' s got that in his hands. B: I ' ll get to work on it right away. Anything else? 确定最后细节 A：这是我老板想的，仙蒂。他想要一份详细的费用及设备成本清单。 B：把这些都做出来得费些时间，保罗。 A：越快越好，仙蒂。我想不拿到这个他是不会在任何东西上签字的。 B：我现在就去做。还有别的什么吗？ 更多信息请关注考试大外语站点。 100Test 下载频道开通，各类考试题目直接下载。详细请访问 [www.100test.com](http://www.100test.com)