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1. Dear Wang Wei,  
Thank you very much for your last letter. It was interesting to read about your graduate studies. I wish I ' d be enjoying the same life this time next year. Well, as you know, I ' m preparing for the National Entrance Tests to Master ' s programs, and I ' ve got some real problems with my English preparation, for which I do need your advice. The first problem is that I simply couldn ' t remember all those new words, and they are the No. 1 obstacle to my reading comprehension. It makes me feel much frustrated. Also, short essay writing lets me down a lot. Whenever I come to a writing task, I just don ' t know what to say and where to start. Please tell me how you solved these problems and passed the test. I ' m looking forward to your early replies. And best wishes. Truly yours, Li Ming

2. Dear Miss Chang, We have planned a house party as a sort of farewell before our trip to Soochow, and we are particularly anxious to have you join us . I hope there is nothing to prevent you from coming out to Canton on February 25th and remaining here with us until the eighth of March. Mr. Simpson Chen and Mr. And Mrs. L. T. Ying will be here too, along with several others whom you do not know, but whom I am most anxious to have you meet. I am enclosing a time-table for your convenience. And I have checked the two trains that I believe are most convenient for you. If you take the 7:10 in the morning you will arrive here at 11, and there is an earlier train in the

morning if you prefer it. If you let me know which train you expect to take, I will see that there shall be a car at the station to meet you.

Yours truly, Li Ming 100Test 下载频道开通，各类考试题目直接下载。详细请访问 [www.100test.com](http://www.100test.com)